



# Caribbean Telecommunications Union

4 Mary Street, St. Clair, Port of Spain, Trinidad and Tobago  
Tel: (+868) 628 0281; (+868) 868 628 6359; (+868) 622 5871, Fax: (+868) 622 6523

URL: <http://www.ctu.int> Email: [info@ctu.int](mailto:info@ctu.int)

## SPECIAL CIRCULAR: 10/2020

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**TO: Ministers, Permanent Secretaries and Technical Officers**  
**SUBJECT: Advertising the Vacancy for CTU Secretary General**  
**DATE: 7<sup>th</sup> July 2020**

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A Special Caucus of the General Conference of Ministers was held on 16<sup>th</sup> June 2020 to discuss the process for recruiting a new Secretary General as a result of the resignation of the incumbent, Ms Bernadette Lewis. The Secretariat circulated the minutes and decisions of the meeting, which were ratified by nine Member States.

In keeping with the decisions taken at the caucus, the Appointment Committee commenced its work on 23<sup>rd</sup> June and has now met on three occasions. At its second meeting on 30<sup>th</sup> June, the Committee agreed that CTU Member States should be requested to advertise the vacancy in their local print media, government websites, social media channels and contact networks.

The CTU Secretariat is, therefore, seeking your support and cooperation in advertising the vacancy so that nationals of all CTU Members States would be alerted to the vacancy. Please place the AD in the distribution channels noted below during the periods stipulated. The closing date for the receipt of applications is Friday 21<sup>st</sup> August 2020 at 4:00pm.

Attached for your attention are the black and white and colour renderings of the AD to be used.

Channel	Dates		AD	AD Size
<b>Print Media</b>	25 <sup>th</sup> and 26 <sup>th</sup> July 1 <sup>st</sup> and 2 <sup>nd</sup> August, 8 <sup>th</sup> and 9 <sup>th</sup> August, 15 <sup>th</sup> and 16 <sup>th</sup> August,		B&W	5 <sup>3</sup> / <sub>4</sub> "x7 <sup>1</sup> / <sub>2</sub> "
	<b>From</b>	<b>To</b>	<b>AD</b>	
<b>Government Website</b>	13 <sup>th</sup> July 2020	21 <sup>st</sup> August	Colour	
<b>Social Media Channels</b>	13 <sup>th</sup> July 2020	21 <sup>st</sup> August	Colour	
<b>Contact Networks</b>	13 <sup>th</sup> July 2020	21 <sup>st</sup> August	Colour	

Please confirm that you would support the Secretariat in disseminating the AD as specified.

Sincerely,

Bernadette Lewis  
**SECRETARY GENERAL**